



WELCOME TO GREEN GOLD LABEL



Introduction to GGLedger– USI Platform

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Introduction to GGLedger.

GGLedger is a Comprehensive Traceability System for Certified Biomass

The cutting-edge IT platform, GGLedger, offers a robust traceability solution for certified biomass, ensuring complete transparency across the entire supply chain. From production to delivery, GGLedger tracks every step, guaranteeing authenticity, sustainability, and certification of biomass materials.

GGLedger offers:

- Real-time tracking of biomass from source to end-user.
- Seamless integration with GGL certification standards and regulatory compliance.
- Blockchain technology for tamper-proof data integrity.
- Comprehensive reporting tools for tracking greenhouse gas reduction, sustainability metrics, and certification status.
- Easy access for producers, suppliers, and stakeholders to monitor and verify biomass certification.

GGLedger enhances supply chain efficiency and builds trust with stakeholders by ensuring biomass usage's sustainability and environmental impact.

Registration Methods for Certification Bodies

Two Registration Methods.

There are two distinct methods through which clients (Certification Bodies) can register on the USI platform. This insight aims to provide a comprehensive understanding of the registration workflow and the options available to our valued users.



1. Self Registration via GGL Website:

- Certification Bodies can opt for a self-registration process by accessing the GGL (Green Gold Label) website.
- The procedure involves the CB creating an individual account on the GGL platform.
- Once the account is established, CBs can initiate their USI application, providing all requisite details and information through their personal GGL account.

2. Assisted Registration by GGL Team:

- Alternatively, Certification Bodies may choose to engage with a dedicated member of the GGL team.
- Instead of navigating the registration process autonomously, CBs can share their pertinent information directly with a GGL team member.
- The GGL team member, equipped with the requisite tools and knowledge, will then proceed to register the Certification Body on their behalf.

Methods of registration

GREEN GOLD LABEL

Green Gold Label deploys its unique track record, experience and reputation to be the number one practical and credible certification scope for sustainable biomass worldwide in the energy and biobased sectors

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Self Registration Instructions via GGL Webpage:

To express your interest in GGL and initiate the registration process, kindly follow these steps:

1. Access the GGL Website:
 - Open your web browser and navigate to the official GGL website.
2. Click on "INTERESTED IN GGL":
 - On the GGL website's homepage, locate and click on the "INTERESTED IN GGL" option.
3. Complete the Expression of Interest Form:
 - You will be directed to the registration form, where you are required to provide your personal and contact information. Ensure that you accurately fill out all the necessary fields on the form.
4. Submission:
 - After you have meticulously filled in the registration form, click on the "Register" button.
5. USI Activation Link:
 - Following the successful submission of your EOI form, you will promptly receive an email at the email address you provided during registration.
 - In this email, you will find a USI activation link. This link is the key to unlocking the full potential of the GGL platform, enabling CBs to seamlessly engage with our services.
 - Choose a password of your choice to activate your account and proceed to fill Initial Data Request.

❖ INITIAL DATA REQUEST:

- Once you(CB) activate your USI account, you will be redirected on IDR form page.
- You are required to fill in your details and attach supporting documents and submit IDR.
- The form aims to gather comprehensive details about the certification body, ensuring a thorough understanding of its structure, processes, and capabilities.
- It helps assess the eligibility of the certification body to participate in the certification program, ensuring that it meets the required regulation/modules and scopes

GGLEDGER - CB Portal
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Initial data request expected to be filled only by Certification body

Company legal name *

Chamber of commerce ⁱ *

Language *

Registered address *

Postal Code *

Phone number

City *

Attach supporting documents

Maximum file size is 5 MB per document.

Formats allowed to upload: .pdf, .xlsx, .docx, .png, .jpeg

DOCUMENT	ATTACH FILES
Current activities, history and planned activities GGL scope.	<input type="button" value="Choose Files"/> <input type="text" value="No file chosen"/>
Accreditation details per ISO/IEC 17065:2012 by an IAF signatory.	<input type="button" value="Choose Files"/> <input type="text" value="No file chosen"/>
Detailed overview of all certification schemes and accreditations of the party.	<input type="button" value="Choose Files"/> <input type="text" value="No file chosen"/>



- Once you completes the IDR form, you will be redirected on the below page.
- Here you can see the IDR is completed (step 1) and awaiting review from GGL team (step 2).
- You can also view the IDR details by click on it.

The screenshot shows the GGLEDGER - CB Portal interface. At the top, there is a dark navigation bar with the title "GGLEDGER - CB Portal" on the left and user profile information "Bass B" on the right. Below the navigation bar, a green success message states: "Your initial data request is submitted. GGL team will review your request." The main content area is titled "Dashboard" under the "OVERVIEW" section. On the right side of the dashboard, there is a blue button labeled "User Manual". The dashboard features a vertical progress indicator with four steps:

- 1 Initial data request** (highlighted in green): Click here to view initial data request details. ✓
- 2 Initial data review** (highlighted in red): Awaiting review from GGL team.
- 3 Draft agreement** (highlighted in red)
- 4 GGL signature** (highlighted in red)



❖ DRAFT AGREEMENT :

- Step 2 – GGL team reviews the IDR.
- step 3 – You can sign the draft agreement which is shared by the GGL team.

GGLEDGER - CB Portal

James K

OVERVIEW

Dashboard

User Manual

- 1 Initial data request**
Click here to view initial data request details. ✓
- 2 Initial data review**
GGL team reviewed your initial data request. ✓
- 3 Sign draft agreement**
Click here to sign draft agreement.
- 4 GGL signature**

Accept agreement :

- You can download the draft agreement pdf file from **Click here to download your draft agreement** , sign the downloaded PDF upload again. Click on **Accept agreement** button.

Sign Draft Agreement

BETWEEN Green Gold Label Foundation	DRAFT AGREEMENT NO DA-2024-19	DATE 2024-01-12	CONTACT NUMBERS
AND Satya CB Company USI: 1745744936965242884	REGISTERED ADDRESS G.B road, Zwolle, Overijssel, Netherlands, AW 0522	AUTHORISED SIGNATORY Satya J	EMAIL s.jaiswar@webiantechnologies.nl

Scopes

- GGL S1 Chain of Custody
- GGL S2 Agricultural Source
- GGL S4 Transaction and Product Certificate
- GGL S5 Forest Management
- GGL S6 Power Company

[Click here to download your draft agreement.](#)

Attach signed agreement copy *

Maximum file size is 5 MB per document.
Format allowed to upload: .pdf

Choose File No file chosen

Accept agreement



- Step 3 will be completed when you accept the draft agreement.
- Once GGL team signs the agreement then step 4 will be completed and you can download final agreement from the agreement box on dashboard.

GGLEDGER - CB Portal 🌙 🔔 👤 Bass Bass

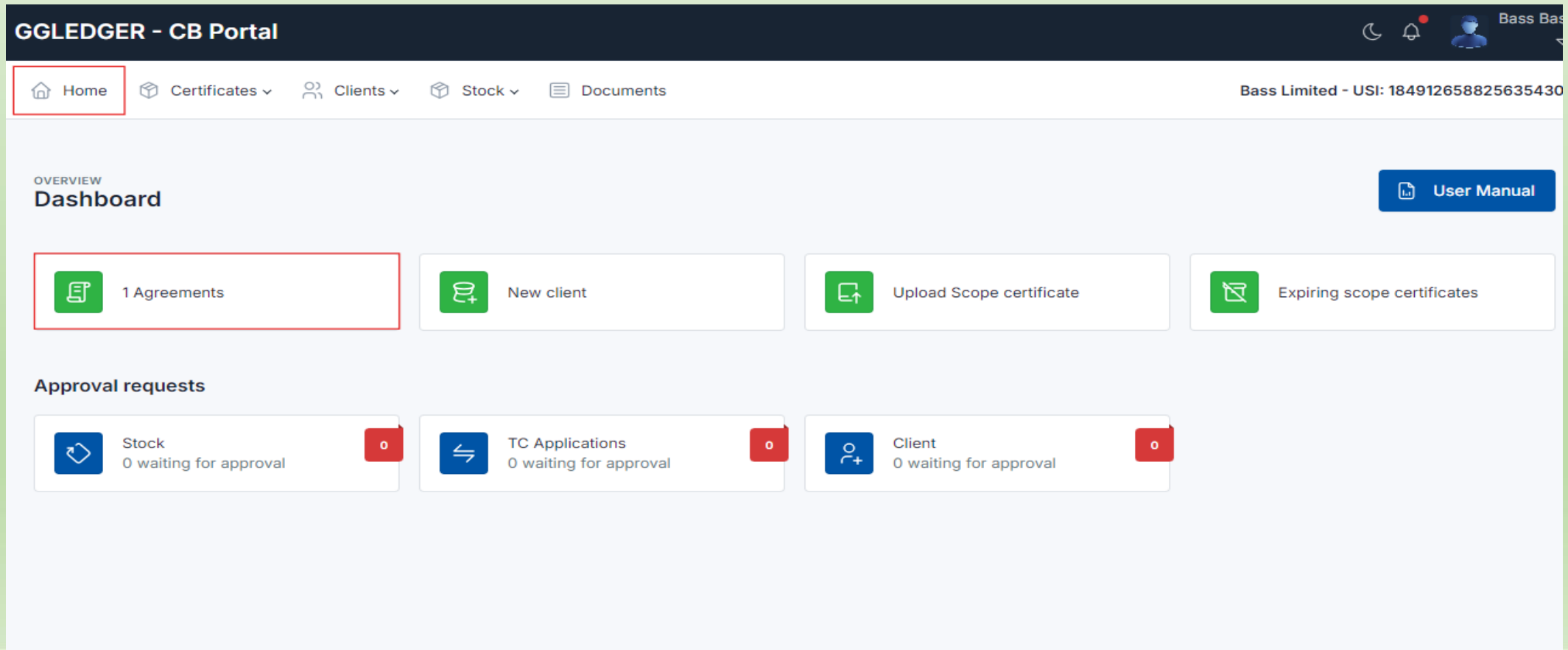
✓ Thank you for accepting the agreement. GGL team will send you the final agreement PDF on your email. ✕

OVERVIEW [User Manual](#)

Dashboard

- 1 Initial data request**
Click here to view initial data request details. ✓
- 2 Initial data review**
GGL team reviewed your initial data request. ✓
- 3 Signed draft agreement.**
Draft agreement is signed. ✓
- 4 GGL signature**
You can download a copy of the signed agreement after final signatures from GGL Team.

- Once GGL team issues the final agreement, you can download document from **Agreements** on The dashboard.
- You can also see the other details on your dashboard like “Approval requests.”
- After having agreement with GGL, you can perform actions and will have access of all options in the **USI** Platform.



The screenshot displays the GGLEDGER - CB Portal dashboard. The top navigation bar includes 'Home', 'Certificates', 'Clients', 'Stock', and 'Documents'. The user is identified as 'Bass Bas' with a profile icon, and the account is 'Bass Limited - USI: 184912658825635430'. The dashboard is titled 'OVERVIEW Dashboard' and features a 'User Manual' button. The main content area is divided into two sections: 'Agreements' and 'Approval requests'. The 'Agreements' section shows '1 Agreements' with a document icon. The 'Approval requests' section shows three categories: 'Stock' (0 waiting for approval), 'TC Applications' (0 waiting for approval), and 'Client' (0 waiting for approval), each with a red notification badge.

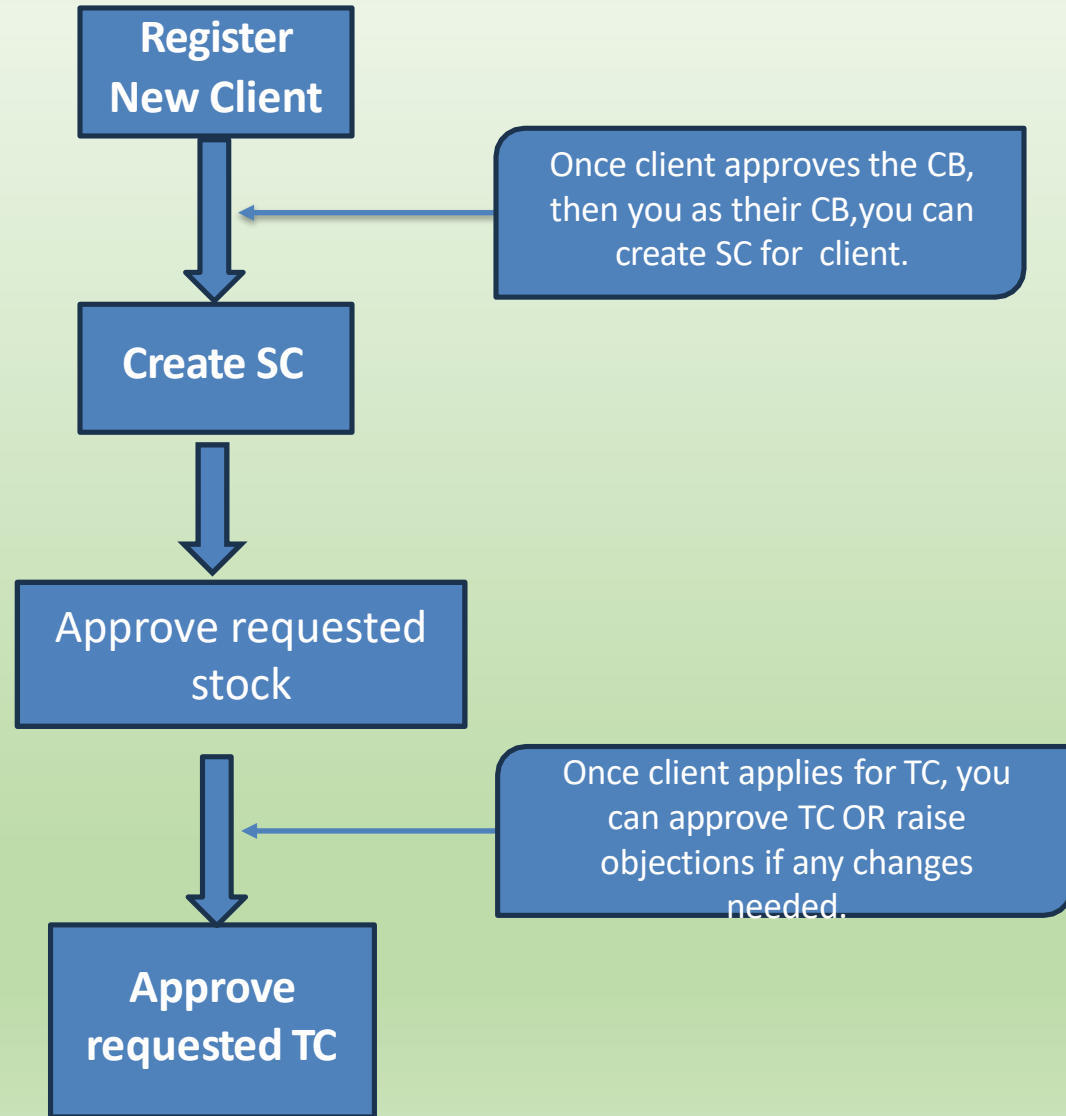
Section	Item	Count	Status
Agreements	Agreements	1	Completed
	New client	0	Not shown
	Upload Scope certificate	0	Not shown
	Expiring scope certificates	0	Not shown
Approval requests	Stock	0	Waiting for approval
	TC Applications	0	Waiting for approval
	Client	0	Waiting for approval

Assisted Registration by GGL Team

- As a Certification Body, you can share your details directly with the GGL team to get registered.
- Once registered, you will receive a USI activation link via email.



➤ "Client Certification and Transaction Management Workflow."

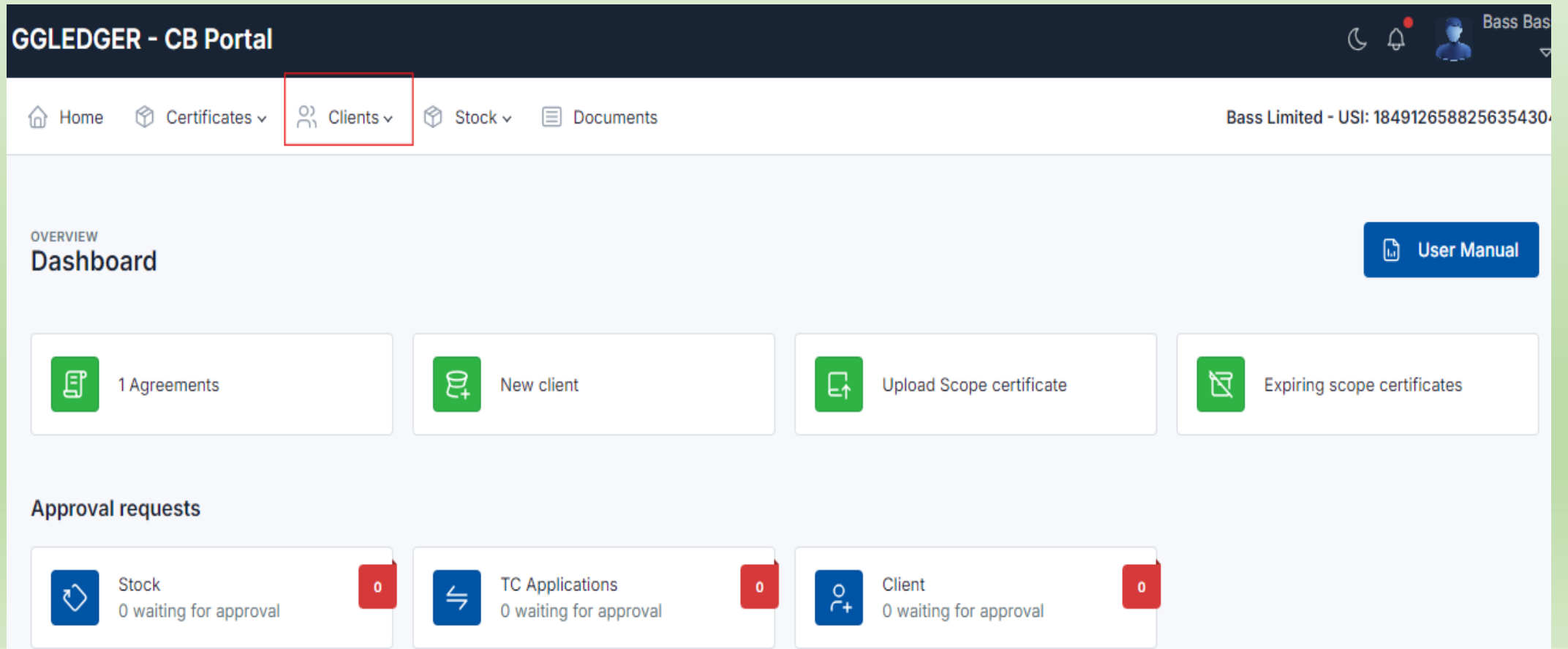


❖ CLIENTS :

➤ In clients tab, the below options appear.

- **Register new**
- **Registered**
- **Pending**
- **Discontinued**

➤ You can also register new client from dashboard (New client).



The screenshot displays the GGLEDGER - CB Portal interface. The top navigation bar includes 'Home', 'Certificates', 'Clients' (highlighted with a red box), 'Stock', and 'Documents'. The user profile 'Bass Bas' is visible in the top right corner. The main content area is titled 'Dashboard' and features several key metrics and actions:

- 1 Agreements** (represented by a document icon)
- New client** (represented by a person icon with a plus sign)
- Upload Scope certificate** (represented by a document icon with an arrow)
- Expiring scope certificates** (represented by a document icon with a clock)

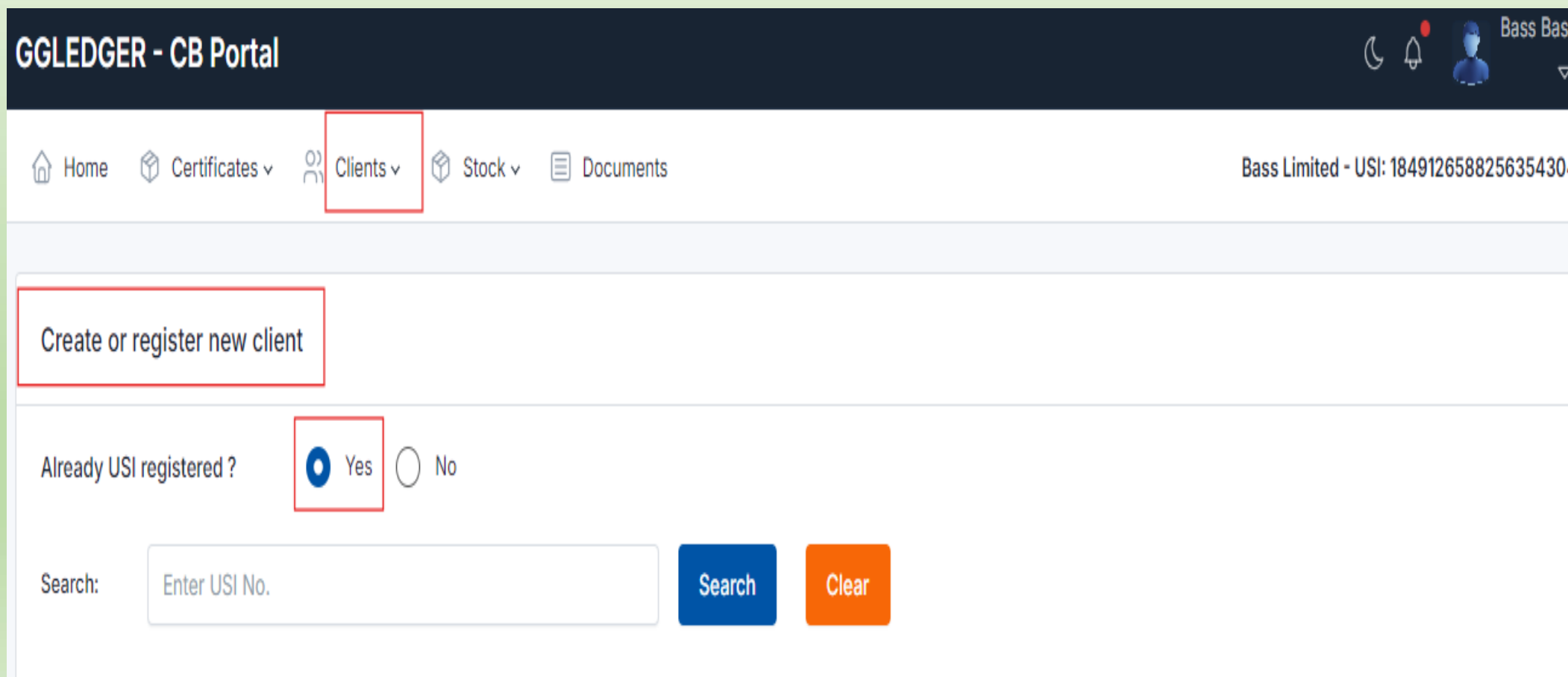
Below the dashboard, there is a section for 'Approval requests' with three items, each showing '0 waiting for approval':

- Stock** (represented by a document icon with a refresh symbol)
- TC Applications** (represented by a document icon with a left-pointing arrow)
- Client** (represented by a document icon with a plus sign)

A 'User Manual' button is located in the top right corner of the dashboard area.

Register new :

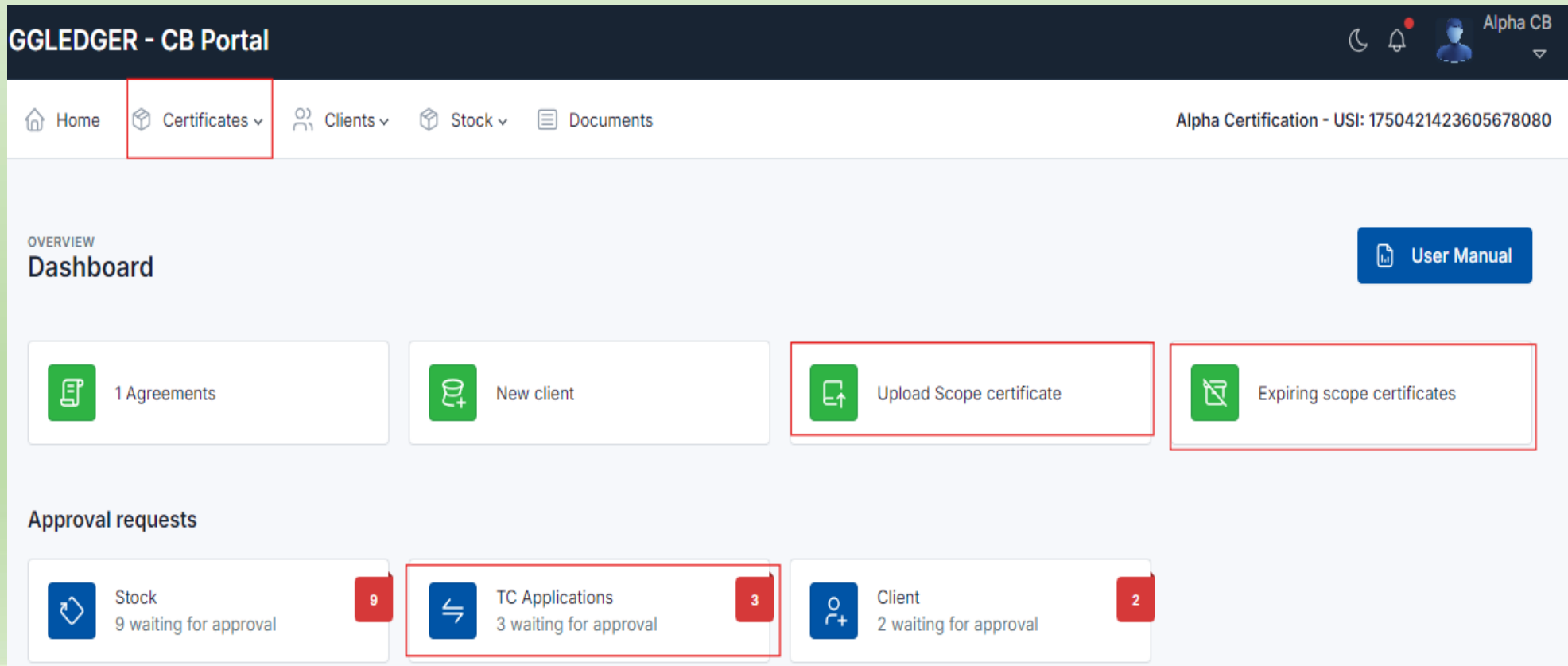
- If client is already registered in USI and you want to link it, then select **Yes** and search by the client's **USI No.**
- If client is not registered in USI and you want to register the client then select **No** and fill the all details of the client and save it.



The screenshot displays the GGLEDGER - CB Portal interface. At the top, the title "GGLEDGER - CB Portal" is visible on the left, and the user name "Bass Bass" is on the right. Below the title bar, there is a navigation menu with icons and labels for "Home", "Certificates", "Clients", "Stock", and "Documents". The "Clients" menu item is highlighted with a red box. To the right of the navigation menu, the text "Bass Limited - USI: 1849126588256354304" is displayed. Below the navigation menu, there is a section titled "Create or register new client" which is also highlighted with a red box. Under this section, there is a question "Already USI registered?" followed by two radio button options: "Yes" (which is selected and highlighted with a red box) and "No". Below the radio buttons, there is a search field with the placeholder text "Enter USI No." and two buttons: "Search" (blue) and "Clear" (orange).

❖ CERTIFICATES :

- Under the **Certificates** tab, the below options appear.
 - **Transaction**
 - **Scope**
- You can see the applied TC's and approve it from the dashboard (**Approve TC Applications**).
- You can upload/create new Scope certificate from the dashboard (**Upload Scope Certificate**).
- You can also check the expiring scope certificates (**which SCs expiry date is within 90 days**)



The screenshot displays the GGLEDGER - CB Portal interface. The top navigation bar includes the title "GGLEDGER - CB Portal" and user information "Alpha CB". Below the navigation bar, the "Certificates" tab is highlighted with a red box. The dashboard features several key components:

- Navigation:** Home, Certificates (highlighted), Clients, Stock, and Documents.
- Alpha Certification - USI:** 1750421423605678080
- OVERVIEW Dashboard:** Includes a "User Manual" button.
- Action Buttons:** Four buttons are visible: "1 Agreements", "New client", "Upload Scope certificate" (highlighted with a red box), and "Expiring scope certificates" (highlighted with a red box).
- Approval requests:** Three cards are shown: "Stock 9 waiting for approval", "TC Applications 3 waiting for approval" (highlighted with a red box), and "Client 2 waiting for approval".

Certificates - Transaction

- Under the transaction in Certificates, You will find below options.
 - **Issued** : Here you can see all approved TC's list and view the details by clicking the icon.
 - **Requested** : A list of all requested TC's and objections raised by you.
 - When the client corrects the objections and submits the comments, you can withdraw the objections and approve the TC.
 - **All** : Here you can see all TC's Issued and requested.

Certificates - Scope

Under **Scope certificate**, you can add new scope certificate from **+Add new** button.

You can view the scop certificate details by clicking on the View option.



❖ STOCK :



Under stock tab, you will see an option “Requested”.

You can also check the requested stock from dashboard.

Once participant requests the stock, you will receive a mail notification.

Here you can view the requested stocks list.

You can check the details of the stocks, by clicking on the view option and approve or decline.

The screenshot shows the GGLEDGER - CB Portal dashboard. The top navigation bar includes 'Home', 'Certificates', 'Clients', 'Stock', and 'Documents'. The 'Stock' tab is highlighted with a red box. The dashboard displays several overview cards: '1 Agreements', 'New client', 'Upload Scope certificate', and 'Expiring scope certificates'. Below these is the 'Approval requests' section, which contains three cards: 'Stock' (9 waiting for approval, highlighted with a red box), 'TC Applications' (3 waiting for approval), and 'Client' (2 waiting for approval). The user profile 'Alpha CB' is visible in the top right corner, along with a notification bell and a 'User Manual' button.



❖ DOCUMENTS :

- Under **Documents** tab, you can **upload new documents** and **download** uploaded documents from clicking on file option.

The screenshot displays the GGLEDGER - CB Portal interface. At the top, the title 'GGLEDGER - CB Portal' is visible on the left, and user information 'Bass Bass' is on the right. Below the title bar, a navigation menu includes 'Home', 'Certificates', 'Clients', 'Stock', and 'Documents', with 'Documents' highlighted by a red box. To the right of the navigation menu, the text 'Bass Limited - USI: 1849126588256354304' is displayed. The main content area is titled 'Documents' and features a 'Filters' button and a prominent blue 'Upload new documents' button, both enclosed in a red box. Below this, a table lists documents with columns for 'FILE TYPE', 'ISSUE DATE', and 'DOWNLOAD'. A single record is shown: 'Agreement' with an issue date of '2024-10-23' and a document icon. At the bottom right, the pagination information reads 'Records per page: 10 1 - 1 of 1'.

FILE TYPE	ISSUE DATE	DOWNLOAD
Agreement	2024-10-23	

For any support or queries, please reach out to us at:
itsupport@greengoldlabel.com